




Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. 10
Cagayan de Oro City

 (088) 858-29-94/858-21-74
www.coa.gov.ph

NOTICE TO PROCEED

February 6, 2020

The Manager
Global Copier Trading
Carmen
Cagayan de Oro City

Dear Sir/Madam:

The attached Purchase Order No. 2020-01-006 having been approved, notice is hereby given to Global Copier Trading that work may commence on the supply and delivery of Ink and Colored printer at COA Region 10, Cagayan de Oro City, effective 3 days, upon the receipt of this notice.

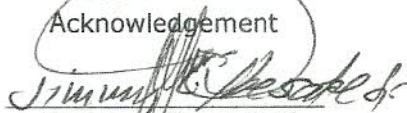
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions stipulated in the Request for Quotation and in the approved Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Audit Regional Office No. 10, Carmen, Cagayan de Oro City.

Very truly yours,


CELSO L. VOCAL
Regional Director

2/11/2020
Date of Notice
Acknowledgement


Name and Signature of
Bidder's Representative