



Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office No. 10  
Carmen, Cagayan de Oro City  
(088) 858-29-94/858-21-74  
www.coa.gov.ph

**NOTICE TO PROCEED**

April 13, 2021

**The Manager**

J4L & J3R Construction Services  
Zone 2, Barangay Iponan  
Cagayan de Oro City

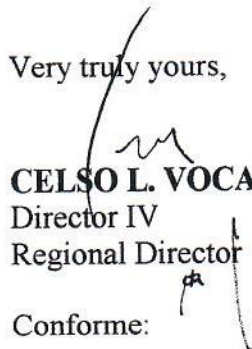
Sir:

The attached **Purchase Order No. 2021-04-008** having been approved, notice is hereby given to **J4L & J3R Construction Services.**, that work may commence on the **supply, delivery and installation of Glass Wall Partition** at COA Region 10, Cagayan de Oro City, effective 3 days, upon the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions stipulated in the Request for Quotation and in the approved Purchase Order.


Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Audit Regional Office No. 10, Carmen, Cagayan de Oro City.

Very truly yours,

  
**CELSO L. VOCAL**  
Director IV  
Regional Director

Conforme:

(Name and Signature of Representative of Bidder):

  
RONALD P. CRUZ

(Company Name of Bidder):

J4L & J3R CONSTRUCTION SERVICES

Date: 16 APRIL 2021