

650 File



Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office No. 10  
Carmen, Cagayan de Oro City  
(088) 858-29-94/858-21-74  
[www.coa.gov.ph](http://www.coa.gov.ph)



**NOTICE TO PROCEED**

March 12, 2021

**The Manager**

Zedmen Enterprises  
Kauswagan Hi-way  
Cagayan de Oro City

Sir:

The attached **Purchase Order No. 2021-03-002** having been approved, notice is hereby given to **Zedmen Enterprises.**, that work may commence on the **supply and delivery of Petroleum, Oil and Lubricants and Other Accessory Requirements** at COA Region 10, Cagayan de Oro City, effective 3 days, upon the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions stipulated in the Request for Quotation and in the approved Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Audit Regional Office No. 10, Carmen, Cagayan de Oro City.

Very truly yours,

**CELSO L. VOCAL**  
Director IV  
Regional Director

Conforme:

(Name and Signature of Representative of Bidder): JEN JEN GARCIA

(Company Name of Bidder): ZEDMEN ENTERPRISES

Date: MARCH 15, 2021

*The Head of the Procuring Entity, through the Procurement Unit/Office, immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB.*