



Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. 10
Carmen, Cagayan de Oro City
(088) 858-29-94/858-21-74
www.coa.gov.ph

NOTICE TO PROCEED

March 17, 2021

The Manager

Crown Paper & Stationeries Supply
J.R. Borja Corner Velez Sts.
Cagayan de Oro City

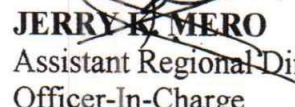
Sir:

The attached **Purchase Order No. 2021-03-006** having been approved, notice is hereby given to **Crown Paper & Stationeries Supply** that work may commence on the delivery of **Commonly-Used Supplies & Equipment (CSE)** at COA Region 10, Cagayan de Oro City, effective 3 days, upon the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions stipulated in the Request for Quotation and in the approved Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Audit Regional Office No. 10, Carmen, Cagayan de Oro City.

Very truly yours,


JERRY K. MERO
Assistant Regional Director
Officer-In-Charge

Conforme:

(Name and Signature of Representative of Bidder):

*Opilbertas
Cortezani Pulatad*

(Company Name of Bidder):

CROWN PAPER & STATIONERIES SUPPLY

Date: 3 - 18 - 2021