

CA File



Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. 10
Carmen, Cagayan de Oro City
(088) 858-29-94/858-21-74
www.coa.gov.ph

NOTICE TO PROCEED

April 21, 2021

The Manager
JRS Business Corporation
Tiano-Kalambaguhan Sts.
Cagayan de Oro City

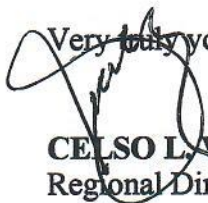
Sir:

The attached **Purchase Order No. 2021-04-011** having been approved, notice is hereby given to **JRS Business Corporation**, that work may commence on the delivery of Courier Services for COA Regional Office No. X, Cagayan de Oro City, effective 3 days, upon the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions stipulated in the Request for Quotation and in the approved Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Audit Regional Office No. 10, Carmen, Cagayan de Oro City.

Very truly yours,


CELSO L. VOCAL
Regional Director

Conforme:

(Name and Signature of Representative of Bidder): 

(Company Name of Bidder): JRS BUSINESS CORPORATION

Date: 4/22/2021

The Head of the Procuring Entity, through the Procurement Unit/Office, immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB.