



Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. 10
Carmen, Cagayan de Oro City
(088) 858-29-94/858-21-74
www.coa.gov.ph

NOTICE TO PROCEED

April 23, 2021

The Manager
Global Copier Trading
No. 50 Matilde F. Neri St., Carmen
Cagayan de Oro City

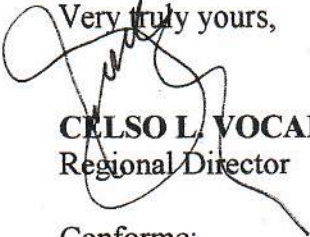
Sir:

The attached **Purchase Order No. 2021-04-010** having been approved, notice is hereby given to **Global Copier Trading**, that work may commence on the Supply and delivery of Inks, Toners and Printers at COA Region 10, Cagayan de Oro City, effective 3 days, upon the receipt of this notice.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions stipulated in the Request for Quotation and in the approved Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Audit Regional Office No. 10, Carmen, Cagayan de Oro City.

Very truly yours,


CELSO L. VOCAL
Regional Director

Conforme:

(Name and Signature of Representative of Bidder): 

(Company Name of Bidder): Global Copier Trading

Date: 4/26/21