



Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. 10
Carmen, Cagayan de Oro City
(088) 858-29-94 858-21-74
www.coa.gov.ph

NOTICE TO PROCEED

August 4, 2021

The Manager
Metro Coolaire Trading Corporation
Block 2, Lot 2 Westfield Homes Subd.
Iponan, Cagayan de Oro City

Dear Sir/Madam:

The attached **Purchase Order No. 2021-08-025** having been approved, notice is hereby given to **Metro Coolaire Trading Corporation**, that work may commence on the supply and installation of Air-con units at COA Region 10, Cagayan de Oro City and PSAO-Ozamiz City, Misamis Occidental, effective 3 days, upon the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions stipulated in the Request for Quotation and in the approved Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Audit Regional Office No. 10, Carmen, Cagayan de Oro City.

Very truly yours,


CELSO L. LOCAL
Regional Director

Conforme:


Jolibee Claribel Adame

(Name and Signature of Representative of Bidder): _____

(Company Name of Bidder): Metro Coolaire Trading Corporation

Date: 8/6/2021